



No.RRB/BSP/03-2014/Skill Test/2018/561

Date: 18.01.2018

**NOTICE FOR CONDUCTING SKILL TEST FOR THE POST OF
JR.STENOGRAPHER/STENOGRAPHER (HINDI) AGAINST CEN NO.03/2014**

- 1.0 Result of the written examination for the post of Jr.Stenographer/Stenographer Hindi Cat No.01 of CEN No.03/2014 conducted on 11/01/2015 was declared on 16/12/2015 and 254 (Two Hundred Fifty Four)) candidates were provisionally shortlisted for stenography skill test. The Roll Numbers of the 254 shortlisted candidates, in ascending order, is also available on website of RRB/Bilaspur.
- 2.0 As per the CEN-03/2014 Para No.8.02, the stenography skill test shall be conducted either on manual typewriter or desktop computer as per the option of candidates.
- 3.0 Accordingly option for Manual Typewriter or Desktop Computer, were called from all 254 shortlisted candidates in terms of RRB/Bilaspur's letter dated 28.08.2017. Letters were sent to the individual candidates through speed post and also published on website of RRB/Bilaspur.
- 4.0 Vide this office letter dated 04.10.2017, reminder was also given to the remaining candidates whose option for stenography skill test was not received in this office in response to the letter dated 28.08.2017.
- 5.0 It was specifically clarified in both the letters dated 28.08.2017 and 04.10.2017 that if a candidate do not exercise their option, they will be treated to be opted for computer mode skill test and those candidates opting for manual typewriter have to arrange their own typewriter for Stenography Skill Test and no request for change of option will be agreed once the option is exercised.
- 6.0 Based on the options of either Manual Typewriter or Desktop Computer received from the candidates for Stenography Skill Test, they have been earmarked for the conduct of Stenography Skill Test. However, the candidates, who had not opted either for Manual Typewriter or Computer or no option has been received in this office, are earmarked for conduct of Stenography Skill Test on Desktop Computer only, as already indicated in the letters dated 28.08.2017 & 04.10.2017.
- 7.0 **Now in terms of this notice it is informed that for conduct of Stenography Skill Test (Hindi) on Desktop Computer, the Keyboard Layout will be REMINGTON (GAIL).**

- 8.0 The candidates who have opted for Manual Typewriter for transcription of passage will have to bring their own Hindi Typewriter (Key Punching Type) alongwith them for the Stenography Skill Test. Arranging of Hindi Typewriter in time for the test will be the sole responsibility of the candidates. If typewriter brought by the candidate develops any sang or fails during the test, then no extra time or alternate arrangement whatsoever shall be made by RRB. The typewriter will not be provided by RRB under any circumstances.
- 9.0 However, the candidates who have been earmarked for Desktop Computer for transcription of passage in Hindi (Para 6.0), Desktop Computer will be provided by RRB/Bilaspur & **Key Board layout will be REMINGTON (GAIL).**
- 10.0 The dictation of passage in Hindi will be of 10 minutes @ 80 W.P.M. & time allowed for transcription of passage will be 75 minutes.
- 11.0 **The venue, date and reporting time for stenography test will be intimated/advised through RRB/Bilaspur's website.** Call letter for Stenography Skill Test indicating date and venue will be sent to the shortlisted candidates by registered post.
- 12.0 The candidature of the candidates who do not fulfill the eligibility conditions prescribed in the notification and conditions stiputed for written examination & stenography test including any deficiency in application are liable to be rejected at any stage of recruitment process. Further, if the name of any candidate finds place in the current debar list, his/her candidature will be rejected at any stage.

Chairman/RRB/Bilaspur